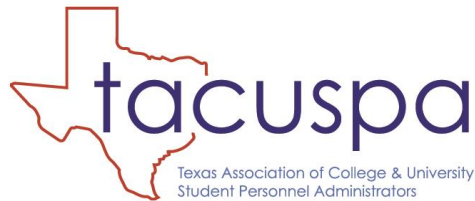


## TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes | Sunday, October 4, 2015

**Attendees:** Lisa McDougle, Jeff Jackson, Rishi Sriram, Stephanie Box, Christine Self, Adam Peck, John Kaulfus, Andrea Mitchen, Lisa Perez, Corey Benson, Brandon Griggs, Lisa Nagy, Mark Munguia, Paulina Mazurek, and Molly Albart.

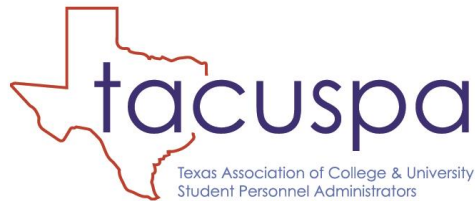
- I. **Call to Order.** Lisa McDougle (President) called the meeting to order at 10:32 am
- II. **Approval of Minutes (September 14, 2015)**  
Adam Peck (President Elect) moved to approve September meeting minutes. Mark Munguia (Treasurer) seconded. Meeting minutes passed unanimously.
- III. **President – Lisa McDougle**
  - **Fall 2015 Conference Update (Lisa Perez & Corey Benson)**
    - Out of 277 registrants, 59 have checked in so far
    - 3 faculty members registered
    - 17 early bird registrants
  - **Annual Report (attach)**
    - Highlights
      - Strategic plan
      - Record Breaking 662 members as of today
      - Created operation manual for foundation
      - Updated operation manual for TACUSPA
- IV. **President-Elect – Adam Peck**
  - No report
- V. **Past President – John Kaulfus**
  - No report
- VI. **Vice President for Administration – Elizabeth Massengale**
  - **Board Member Recognition Policy** (pg 24). Agreed that it is the president's discretion whether appreciation gifts should be paid by TACUSPA and is now updated in operation manual.
- VII. **Vice President for Membership & Marketing – Stephanie Box**
  - **Membership Update**
    - Emeritus 11
    - Institutional 49



- Professional 606
- Student 45
- Total 662

#### **VIII. Vice President for Education & Professional Development – Brandon Griggs**

- **2015 Fellowships (4) and Scholarships (3)**
  - Down from last year, last year we had 10
  - Suggestion to work more closely with graduate programs moving forward
- **Past Webinars (2014-2015)**
  - *Project CEO: Building Career Competencies into Co-curricular Experiences* (36)
  - *Texas Legislative Update* (33)
  - *Behavioral Intervention Teams* (21)
  - *Developing, Using, and Analyzing Surveys* (38)
  - *Strategic Plan Webinar* (12)
  - *Sharing Assessment Results* (163)
  - *Engaging White Students in a Multicultural Center* (71)
  - *The Violence Against Women Act: Developing Educational Programs for Compliance* (217)
- **New Webinars**
  - Line up
    - *November*: Most Buzz TACUSPA Conference Session
    - *December*: Peer Selected 1
    - *February*: Compliance/New Regulations (Scott Lewis)
    - *March*: Peer Selected 2
    - *April*: Graduate Student Case Study Competition
    - *May*: Peer Selected 3
    - *June*: Design Thinking
    - *July*: Sharing Assessment Results (repeat)
    - *September*: Peer Selected 4
  - Future Accessibility: Add captioning (there will be cost involved) will have more information
- **Communities of Practice**
  - Community Colleges
  - Assessment and Evaluation
  - Student Success
  - NEW: Career Development
  - NEW: Student Engagement
  - NEW: Student Housing
  - NEW: Diversity and Inclusion
  - NEW: Recreational Sports
  - NEW: Counseling and Wellbeing
  - NEW: Professional schools (tentative)



- Moving forward, TACUSPA will offer COP for functional areas. How can we provide an open channel of communication to exchange ideas? ListServ? etc.

**IX. Director of Technology – Jeff Jackson**

- Meeting with COSSVP this week to go over website
- 27 people have submitted volunteer form (Attached).

**X. Director of Research – Rishi Sriram**

- No report

**XI. Secretary Report – Paulina Mazurek**

- No report

**XII. Treasurer Report – Mark Munguia**

- As of 10/2, a little over 168K in checking
- As of today, a little over 146k

**XIII. Approval of Reports** Brandon Griggs (VP for Education and Professional Development) moved to approve reports. Rishi Sriram (Director of Research) seconded. Reports passed unanimously.

**XIV. Old Business**

- Director of Marketing will take over the newsletter. **Action Item: Operation Manual needs to be updated to reflect this change.**
- **Action Item: Lisa will do some research on titles (Director vs. VP).** A motion will then be made and taken to membership for voting since it impacts constitution.

**XV. New Business**

- John made a recommendation that there should be a prerequisite of previous board membership for anyone being considered for the role of president.

**I. Adjournment:** John Kaulfus (Past President) motioned and Stephanie Box (VP for membership and marketing) seconded to adjourn the meeting. The meeting was adjourned at 11:11 am.



Annual Report  
2014-2015 - LM.docx



Volunteer Interest  
Form.xls