**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY**

**STUDENT PERSONNEL ADMINISTRATORS**

**Minutes**

**Sunday, March 27, 2011**

**Members present:** Trisha VanDuser, Amanda Drum, Deidra Stephens, Hope Garcia, Heather Snow, Jennifer Edwards, Alicia Huppe, Andy Axsom, John Kaulfus, Charlin Jones, Lisa Nagy, Sheila Bustillos Reynolds, Jan McKinney, Gale Stuart

1. **Call to Order**

Meeting called to order at 12:37pm.

1. **Approval of Minutes**

John moved to approve the March 7, 2011 minutes as amended, Hope seconded. Minutes approved as amended.

1. **President – Trisha Van Duser**
   1. Foundation Update
      1. No new information at this point.
   2. 2011 Fall Conference – Sheila Bustillos Reynolds.
      1. No updates from Hospitality Committee.
      2. No Registration updates.
      3. Made an offer Gwen Dungy, still waiting for confirmation.
      4. Still seeking other speakers.
      5. Marketing: Save the Date out in April/May.
      6. Hot Topics: Assessment, others?
      7. Sponsorship: Coordinate with the Foundation?
   3. UNT 2011 Law Conference – Heather Snow
      1. Name badge ribbons.
      2. 17 TACUSPA registrants.
      3. TACUSPA Dinner with appetizers again this year.
      4. Provided information about joining TACUSPA to all participants.
      5. Tuesday morning networking breakfast and welcome provided by Heather.
   4. Quarterly Reports – Due March 15
   5. Strategic Plan/Goals Update
2. **President-Elect – Deidra Graves Stephens**
   1. 2012 Fall Conference Status & Update
      1. October 14-16, 2012
      2. Hotel contract from Double Tree to be signed
      3. Contingency plans/timeline for decision to cancel if necessary
         1. Event Insurance for 2012-2013
      4. Theme: generic to have a multitude of keynote speakers and sessions; Reconnection, Friendship
      5. New ideas for keynotes
         1. Michelle Rhee: Waiting for Superman
         2. Shawn Harper: Creating an Inclusive Campus Environment
         3. John Dalton: Spirituality in Higher Education
      6. Other suggestions from board
   2. Assessment Plans– Gale Stuart
      1. Create topical surveys: Membership, Communications, Website
      2. Focus Group during the Fall Conference regarding Website
3. **Past President – Amanda Drum**
   1. Elections
      1. Election information to go out week of March 28.
      2. Postponed to April 18. End elections by April 30.
   2. Newsletter
      1. Postponed until May 16.
      2. All items need to be submitted by May 2.
      3. Fellow articles are ready for the newsletter.
      4. Book review from Hope.
      5. Fall Conference marketing.
4. **Vice President for Administration – Alicia Huppe**
   1. A&R Nomination Update
      1. Online nomination submission process via Google Docs.
      2. Launch early April.
5. **Vice President for Membership & Marketing – John Kaulfus**
   1. Membership fees collected to date:

Credit Card          $3500

Check                  $4700

Total                    $8200

* 1. Membership Totals:

234 – Members Renewed

31 – Institutional Memberships Reviewed

17 – $100 Institutional Members

5 – $200 Institutional Members

2 – $300 Institutional Members

2 – $400 Institutional Members

3 – $500 Institutional Members

1 - $600 Institutional Member

1 - $800 Institutional Member

* 1. Projections:

261 – 2010 Members have not renewed

25 – 2010 Institutions have not renewed

1. **Vice President for Education & Professional Development – Jennifer Edwards**
   1. TACUSPA Fellowships, Article Competition and Grant Competition
      1. Due Friday, April 15, 2011
   2. Graduate Student Caucus
      1. Working on site visits for the Fall conference.
      2. Actively updating the TACUSPA Blog.
      3. Will start updating the TACUSPA Facebook page at the end of May.
2. **Director of Technology – Hope Garcia**
   1. Election Online Info
      1. On the homepage.
   2. New website update
      1. Begin building Fall Conference site on new website server.
3. **Secretary Report –Charlin Jones**
   1. Full clean up of archives over the next year.
4. **Treasurer Report – Lisa Nagy**
   1. Full report to be given at May meeting.
5. **Old Business**

None

1. **New Business**
   1. Deidra moved to approval all reports given on March 27. John seconded. Motion passed.
   2. Texas Tech University eliminated its Division of Student Affairs as of March 21, 2011.
2. **Next Meeting** Monday, May 2 @ 1:30pm-3:00pm

1. **Adjournment**

MOTION: John moved to adjourn, Deidra seconded. Motion passed unanimously. Meeting adjourned at 2:57 pm.