

**Texas Association of College and University
Student Personnel Administrators**

Meeting Minutes

Sunday, October 23, 2016 | ATT Center – Austin, TX

Members Present: Adam Peck, Christine Self, Corey Benson, Brandon Griggs, Lisa Nagy, Molly Albart, Jeff Jackson, Lisa McDougle, Lacey , Andrea Mitchen, Mark Munguia, Stephanie Box, Ashley Spicer-Runnels, Paulina Mazurek.

Guests: Tim Arth (ACPA)

- I. **Call to Order.** Adam Peck (President) called meeting to order at 12:13 pm.
- II. **Approval of Minutes.** Corey Benson (Director of Technology) moved to approve September 2016 meeting minutes. Brandon Griggs (VP for Education & Professional Development) seconded.

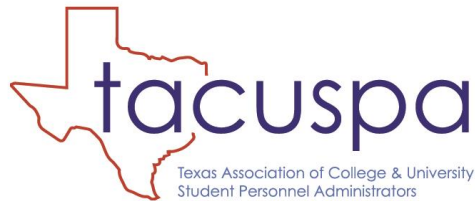
III. President – Adam Peck

a. Relationship with ACPA – Tim Arth

- i. ACPA National Conference in Houston, March 2018
- ii. Glad to be sponsoring TACUSPA conference
- iii. Potential member opportunities? Collaborative presentations between ACPA and TACUSPA
- iv. Post-merger – goals and suggestions
 1. Half of membership to attend convention
 2. Idea to cross promote webinars in Texas
 3. Social justice, diversity and inclusion opportunities
 4. State committee for ACPA
 5. If we can determine members who are both TACUSPA and ACPA members, we can send them direct messages
 6. Maybe have ACPA president could be keynote at TACUSPA

b. Career Services Organization

- i. Roll this idea into communities of practices to attract career services people
- ii. Would like to include at next conference
- iii. We should consider a new conference structure. We are now double in size than what we were 10 yrs ago. Maybe opening up more sessions, and using tracks. Maybe consider different days? Starting Monday?



c. Marketable Skills

- i. The Texas group will meet on Monday about the document they've been working on (marketable skills in Texas). Have been working with provost group. Would consider adopting these. Mixed with Texas Core Curriculum. Final Version to be approved tomorrow. Will then to go provost in January. Higher Ed coordinating board will then endorse.

IV. Conference Update – Lacey Claver and Ashley Spicer-Runnels

a. Numbers

- i. 341 registered
- ii. 101 checked in as of 12:41 pm
- iii. 29 registered for mid mgrs. (30 cap) institute
- iv. NPI – 34, 4 on waitlist
- v. Pre conference – 36 registered
- vi. 8 golf tournament
- vii. 14 sponsor tables
- viii. 15,000 sponsorship (monetary and in kind)
- ix. Speaker, attendees, volunteers, co-chair gifts – all donated

b. Silent Auction. Encourage attendees to attend

V. President Elect – Lisa Nagy

- a. No Report

VI. Past President – Lisa McDougle

- a. Future conference RFP
 - i. Preferred components – want to ask for what we want and then scale back
 - ii. This document could be used as a guide (not necessarily RFP) in the ops manual because each city will typically have you fill out their own forms.
 - iii. President Elect should be person to look for
 - iv. **Action Item: Lisa will package it up and send to Adam to move forward in adopting as part of ops manual in next couple of meetings.**

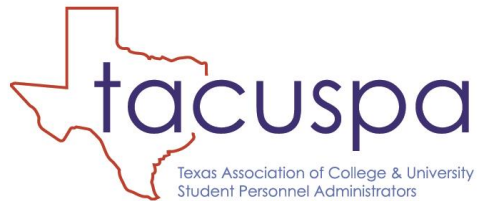
VII. Vice-President for Administration – Molly Albart

- a. No Report

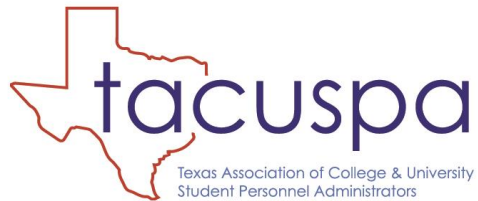
VIII. Vice-President for Membership – Stephanie Box

a. Membership Update

- i. Current memberships – 727 members



- ii. Institutional Memberships –
 - iii. Emeritus – 12
 - iv. Professional 649
 - v. Student 66
 - b. **Faculty member proposal for institutional membership.** One free full time faculty member may be added to institutional membership as of next renewal term.
 - c. **Associate member proposal.** Stephanie created a proposal for associate membership; a way for sponsors/companies to have more engagement. See attachment below.
- IX. Vice-President for Marketing – Christine Self**
- a. **No Report**
- X. Vice-President for Education & Professional Development – Brandon Griggs**
- a. **No Report**
- XI. Director of Technology – Corey Benson**
- a. **No Report**
- XII. Director of Research – Jeff Jackson**
- a. **No Report**
- XIII. Director of Assessment – Andrea Mitchen**
- a. **No Report**
- XIV. Secretary – Paulina Mazurek**
- a. **No Report**
- XV. Treasurer – Mark Munguia**
- a. Current Account Balance - \$190,516.21
 - b. Working on transition on email/password w/Ashley
 - c. Credit card will change after everything for this conference reconciles
 - d. Conference income (as of 10/20) – \$88,346
 - e. \$26,112 – operating budget to be presented at business meeting
 - f. Advisory council meeting on Monday afternoon to go over this year’s budget and next year’s budget.
- XVI. Approval of Reports** Lisa McDougale (Past President) moved to approve reports. Christine Self (VP for Marketing) seconded. Reports passed unanimously.



XVII. Old Business

Email motion 10/3/16

Molly Albart (VP for Administration) motioned to approve the nominated TACUSPA members for awards. Lisa Nagy (President Elect) seconded. Motion passed unanimously.

XVIII. New Business

XIX. Adjournment. Adam Peck (President) adjourned the meeting at 1:33 pm.

Attachments:



Associate member
proposal 2016.docx