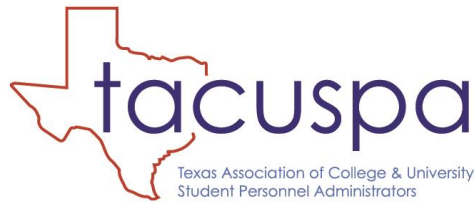


**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY
STUDENT PERSONNEL ADMINISTRATORS
Meeting Minutes | May 8, 2017**

Members Present: Brandon Griggs, Christine Self, Ileana Melendez, Lisa Nagy, Molly Albart, Stephanie Box, Pam Shefman, and Paulina Mazurek. *Guests: Paul York*

- I. Call to Order.** Lisa Nagy (President) called meeting to order at 12:03 pm.
- II. Approval of Minutes.** Christine Self (Director of Marketing) moved to approve minutes. Iliana Melendez (Director for Education & Professional Development) seconded. Meeting minutes passed unanimously.
- III. President – Lisa Nagy**
 - **Conference Updates.**
 - Registration Live & Ed Session Proposals will take place on June 1.
 - 2 out of 3 speakers have been finalized; will be announced June 1.
 - **Elections- New Board Member Transitions.**
 - **Action Item:** Lisa will invite new board members to attend board meetings as an option.
 - **Election Code/Integrity Statement.**
 - **Action item:** Adam and Molly will review election process and draft an election code/integrity statement and how results are shared.
- IV. President-Elect – Brandon Griggs**
 - **2018 Conference Site**
 - Brandon and Paul York visited 3 sites and narrowed to JW Marriot (near Galleria) and Westin (Memorial City) based on hotel meeting facilities. Used 2017 projected conference budget to plan for 2018.
 - Board agrees to move forward working with Westin.
 - Board agrees on a registration fee increase for professional members (\$10) and for students (\$5) is suitable to meet costs. Included several scenarios such as conference registration
 - **Action Item:** Lisa will send Brandon 2017 projected conference expenses for reference
 - **Action Item:** Brandon will incorporate conference expense projections for 2018 and share at June meeting.
- V. Past President – Adam Peck**
 - No Report
- VI. Director for Administration – Molly Albart**
 - Award nominations currently open. Please share.



VII. Director for Membership– Stephanie Box

- Institutional campuses: 40 (+1 pending payment)
- Professional members: 415
- Student members: 17
- Emeritus members: 13
- Total: 445

VIII. Director for Marketing – Christine Self

- Reminder to have items for weekly TACUSPA Updates emails are due to her on Wednesdays for inclusion in that Thursday's email.
- **Polos.**
 - Action Item: Christine will provide examples of polo using a light blue, white, and royal options to see how they look with logo
 - Action Item: Christine will continue conversations with cc creations for possible in-kind donation on polos.

IX. Director for Education & Professional Development – Iliana Melendez

- **Upcoming Webinars**
 - **Added webinar:** PaperClip Webinar, Hate Crimes on Campus: How to Educate, React & Respond to Safeguard Justice on May 23.
 - **Gifted webinar** on “social justice education and how to engage students.” Looking at splitting webinar into a series leading up to the conference.
- **Moorman Fellowships and scholarships**
 - Chair: Analicia Gonzalez
 - Deadline: June 2
 - Depending on how many applications received may need to discuss timeline of fellowships and scholarships with the foundation.

X. Director of Technology – Corey Benson

- No Report

XI. Director of Research – Jeff Jackson

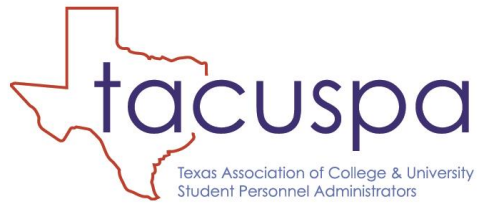
- No Report

XII. Director of Assessment – Pam Shefman

- Will discuss TACUSPA goals at June meeting
- Action item: Pam and Lisa will meet prior to June meeting to discuss goals.

XIII. Secretary – Paulina Mazurek

- No report



XIV. Treasurer – Ashley Spicer-Runnels (table items to June)

- Balance updates
- Opening a Foundation checking accounts

II. Approval of Reports. Pam Shefman (Director for Assessment) moved to approve reports. Molly Albart (Director for Administration) seconded. Reports passed unanimously.

III. Old Business

IV. New Business

V. Adjournment. Lisa Nagy (President) adjourned the meeting at 12:39 pm.

Attachments:



TACUSPA 2018
Projected[1].xlsx