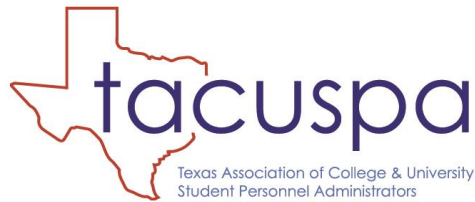


**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY
STUDENT PERSONNEL ADMINISTRATORS
Meeting Minutes | March 6, 2017**

Members Present: Lisa Nagy, Paulina Mazurek, Stephanie Box, Pamelyn Shefman, Corey Benson, Christine Self, Brandon Griggs, Jeff Jackson, Adam Peck, and Molly Albart. *Guests: Heather Snow.*

- I. **Call to Order.** Lisa Nagy (President) called meeting to order at 12:06 pm.
- II. **Approval of Minutes.** Pam Shefman (Director of Assessment) moved to approve minutes. Brandon Griggs (President-Elect) seconded. Meeting minutes passed unanimously.
- III. **President – Lisa Nagy**
 - ALL goals due TODAY
 - Google drive files: April 3rd
 - **UNT Law Conference.** Lisa Nagy attending. Marc will provide list of conference attendees to see who is TACUSPA. TACUSPA will speak briefly. Possible lunch table for tacuspa members. Action Item: Lisa will reach out to Marc. Will work on agreement after conference.
- IV. **President-Elect – Brandon Griggs**
 - **Career Development Organization**
 - i. Continued movement for meeting at tacuspa conference. **Action item: Adam will talk to Steve on further details.**
 - ii. TCSAO willing to sponsor something if needed for added attendance
 - iii. The consortia does not represent public universities
 - iv. Higher Ed coordinating board (working with Steve Westbrook) – summer meeting – that way career services directors can attend.
 - **TCCSAO Meeting Update**
 - i. Legislative updates
- V. **Past President – Adam Peck**
 - a. **Action Item: Will be reaching out to candidates to see if they accept nomination; will make sure memberships are up to date.**
- VI. **Director for Administration – Molly Albart**
 - Operations Manual Changes.
 - i. **Action Item: Lisa and Molly will review details**
 - ii. **Action Item: Molly will send final proposed changes via email for vote or at next meeting.**



VII. Director for Membership– Stephanie Box

- **Membership update**
 - Institutional Campuses:23
 - Institutional Members: 237
- Reminder Sent 3/3
- April 1st is the deadline for renewals in order to be a candidate for board and/or vote

VIII. Director for Marketing – Christine Self

- **2017 TACUSPA Marketing Plan (attach)**
 - i. Includes plan
 - ii. Please retweet, share, etc. posts on social media pages.
 - iii. Jeff would like to see journal page looking different
- **Spring Newsletter**- call of items; publication first week of April (**March 27 deadline**)

IX. Director for Education & Professional Development – Iliana Melendez

- **Scholarship update** (not on call) – Table for next meeting
- **Webinar chair** – Tabitha Williams

X. Director of Technology – Corey Benson

- **Action Item: Volunteer survey going out this week.**
- Google drive files: April 3rd

XI. Director of Research – Jeff Jackson

- Submitted official application to obtain ISSN # for TACUSPA Journal

XII. Director of Assessment – Pam Shefman

- Goals – due today
- Are we using baseline accounts to do evals for webinars? Should we be?
- **Action item: Will reach out to Iliana about possibly evaluating webinars**
- **Action Item: Pam will upload conference assessment data in conference folders**

XIII. Secretary – Paulina Mazurek

- No report

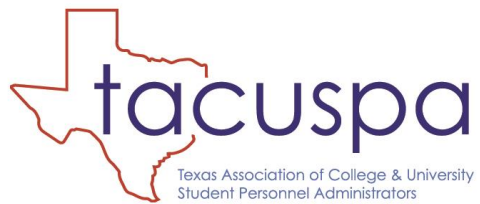
XIV. Treasurer – Ashley Spicer-Runnels

- Update on account balances

XV. Approval of Reports. Christine Self (Director of Marketing) moved to approve reports. Corey Benson (Director of Technology) seconded. Reports passed unanimously.

XVI. Old Business

XVII. New Business



XVIII. Adjournment. Lisa Nagy (President) adjourned the meeting at 12:32 pm.

Attachments



TACUSPA Marketing
Plan 2017.docx