

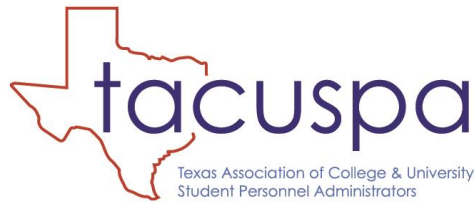
**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY
STUDENT PERSONNEL ADMINISTRATORS
Meeting Minutes | June 5, 2017**

Members Present: Paulina Mazurek, Brandon Griggs, Adam Peck, Lisa Nagy, Pam Shefman, Stephanie Box, Jeff Jackson, Corey Benson, Ashley Spicer-Runnels, and Molly Albart. *Guests: Heather Snow and Paul York.*

- I. **Call to Order.** Lisa Nagy (President) called meeting to order at 12:01 pm.

- II. **Approval of Minutes.** Brandon Griggs (President Elect) moved to approve minutes. Adam Peck (Past President) seconded. Meeting minutes passed unanimously.

- III. **President – Lisa Nagy**
 - **Conference Updates**
 - Registration and Program Proposals- live today!
 - Holly Smith will be reconciling as sponsorships and registrations start coming in
 - Sponsorship letters are ready to send; already sent to past sponsors
 - Conference committee doing a hotel tour at end of July and make decisions on food and other logistics.
 - Met with program selection committee and discussed selection guidelines to include diversity of topics. If members aren't selected for Ed session, they will have option to do poster presentation or facilitate round table discussion at breakfast on Monday.
 - There will be six breakouts per session block
 - 1 keynote will do (Penn state) f/u breakout after keynote
 - Discussion of conference activities for Tuesday morning
 - **Action item: Molly and Mercedes to discuss how awards ceremony will flow.**
 - Key note Updates
 - Finalized – Dr. Renu Khator (University of Houston)
 - Finalized – Karen Reivich (Penn State)
 - Working on potential Tuesday keynote
 - **TCCSAO Meeting Updates**
 - TCCSAO presentations/discussions on student activism, retention rates of males, foster families, and emergency student aid, among others.
 - TCCSAO voted to increase member dues to \$350/year
 - TXDOS group doesn't charge dues
 - **TACFEP- Texas Association for Collegiate Financial Education Professionals (Money mgmt. centers)**
 - Reached out to Lisa to discuss possible partnership
 - **July Meeting**
 - TACUSPA board meeting added for July 10



IV. President-Elect – Brandon Griggs

- **2018 Conference Approval – review attached budget**
 - Discussion between two final hotel choices... Westin is better value. Board agreed to move forward with Westin.
 - **Action Item: Paul and Brandon will try to get AV costs built into the contract**
 - Board discussion on changing partial pay option to one-day rate for any day.
 - **Corey Benson (Director for Technology) motioned to approve 2018 conference budget. Jeff Jackson (Director for research) seconded. Motion passed unanimously.**
 - **Action item: Brandon and Ashley will sign hotel contract.**

V. Past President – Adam Peck

- **Career Preconference**
 - Purpose is to serve as conversation starter, no fees to be charged.
 - **Action Item: Jeanie, Adam, Lisa will discuss what this will look like and how to add it as a registration component with no cost.**
- **Affiliated Organizations Websites**
 - TXDOS website hosted on TACUSPA website
 - Should we add links to affiliated orgs on our website? Nobody opposed, will continue to discuss.

VI. Director for Administration – Molly Albart

- **No Report**

VII. Director for Membership– Stephanie Box

- **Membership update** (Compared to May 2016):
 - Emeritus: 13 (8% increase or 1 person)
 - Professional: 501 (30% increase)
 - Student: 18 (20% increase)
 - Institutional campuses: 40 (down 2.4% - 1 campus)
 - Total: 532 (33% increase)
- **Action Item: Emailing C/SAOs this week about adding free faculty member**

VIII. Director for Marketing – Christine Self

- **Polos.** CC Creations will donate \$6/polo... (~\$2,000 donation) but there is still \$14/polo for purchase. Conference Gift? Pre order?
- **Action Item: Lisa and Christine will continue discussion**

IX. Director for Education & Professional Development – Iliana Melendez

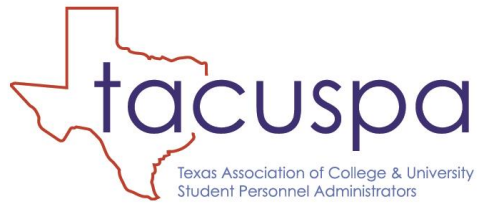
- **No Report**

X. Director of Technology – Corey Benson

- **No Report**

XI. Director of Research – Jeff Jackson

- **Two articles being published next week**



XII. Director of Assessment – Pam Shefman

- **Goals and Strategic Plan Update**
 - Pam will keep up with progress of strategic plan
 - **Action item: Board should review their portion of strategic plan and provide status ASAP.**

XIII. Secretary – Paulina Mazurek

- **No report**

XIV. Treasurer – Ashley Spicer-Runnels

- **Balance updates**
 - Checking: \$103,820.04
 - Savings: \$62,727.11
 - Credit Card: credit of \$312.75
- **Foundation checking accounts**
 - **Action item: Ashley to discuss with Lisa**
- **CD Renewals**
 - Tabled to July meeting

II. Approval of Reports. Stephanie (Director for Membership) and moved to approve reports. Pam Shefman (Director for Assessment) seconded. Reports passed unanimously.

III. Old Business

IV. New Business

V. Adjournment. Lisa Nagy (President) adjourned the meeting at 1:03 pm.

Attachments:



TACUSPA 2018
Projected Budget.xls