

TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes
Monday, September 8, 2014

Members present: John Kaulfus, Adam Peck, Paulina Mazurek, Alicia Huppe, Mark Munguia, Elizabeth Massengale, Jeff Jackson, Stephanie Box, Rishi Sriram, Jeff Jackson and Molly Albart. *Fellows:* Ah Ra Cho & Jessica Erwin.

I. Call to Order. John Kaulfus (President) called the meeting to order at 12:04 pm

II. Approval of Minutes (August 4, 2014)

Adam Peck (VP for Education) moved to approve August 4, 2014 meeting minutes. Lisa McDougle (President-Elect) seconded. Meeting minutes passed unanimously.

III. President – John Kaulfus

a. Fall 2014 Conference Update (Molly & Charlin)

- Location: Sheraton, Arlington, TX
- Date: October 12-14, 2014
- Theme: Student Affairs Leaders: Staying Ahead of the Curve
- Lunch on October 12 with Kevin Krueger and Becky Spurlock confirmed for Sunday Board meeting
- 132 individuals registered for conference so far. Email will go out today that early bird registration ends today.
- Hotel room numbers have been met for Monday night.
- Sponsorships continue to come in.
- Programs have been selected and scheduled.
- Logistics are complete, aside from confirming AV needs.
- Molly will meeting with hotel next week to go over schedule.

b. Future Board Meeting – October 12, 2014 – 10 am

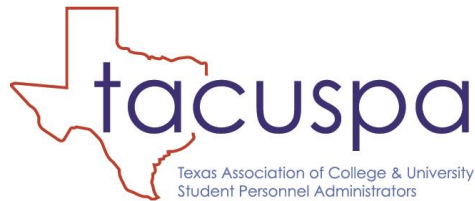
c. Quarterly reports

- **Action Item: Submit to John Kaulfus by September 15.**

IV. President-Elect – Lisa McDougle

a. 2015 Fall Conference Update.

- Committee continuing to meet and is considering possible keynote speakers.
- Conference theme will be selected soon.
- State rate has gone up to \$103 for hotel.



- b. **First '14-15 Board Meeting.** Scheduled for October 14, 2014, 12-2 pm. On agenda: Goals, meeting times, strategic plan.
- c. **2014-2015 Goals.** *Action Item: Submit to Lisa McDougle by September 19.*

V. **Past President – Alicia Huppe**

- a. **Newsletter Updates.** September 8th distribution, depending on whether early bird reminder will go out today. If early bird goes out today, newsletter will be sent out September 9.
- b. **Foundation Updates.** Reminder to submit donations items for silent auction. Gift baskets should not include alcohol.
- c. **Operations Manual**
 - *Review of Scholarship/Fellowship Quantities*
 - Alicia Huppe (Past President) motioned that the operations manual be changed to read “Historically the Foundation provides for 4 Fellows and 5 Graduate scholarships for the fall conference. The TACUSPA President and Higher Education Law Chair collaborate with the Higher Education Law conference committee to award up to 5 graduate scholarships at that event” under Scholarship/Fellowship. Adam Peck (VP for Education) seconded. Motion passed unanimously.
 - *Alcohol at Conferences*
 - Alicia Huppe (Past President) motioned that the operations manual be changed to read “Motion to be added to Operations Manual: TACUSPA shall not use any funds collected through its membership or conference registration for the purchase of alcohol. Conference committees may support a ‘cash bar’ option for the membership” regarding alcohol at conferences. Stephanie Box (VP for membership) seconded. Motion passed unanimously.

VI. **Vice President for Administration – Elizabeth Massengale**

- a. **Awards Updates.** *Board voted via email on September 2, 2014 to approve the recommendations of 2014 award recipients. Board vote was unanimous.*

Dissertation:

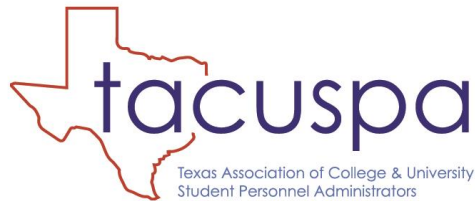
Proposed Winner: Dr. Daniel Vasquez, Texas State University, Title: The Historical Evolution of Texas State University Through the Eyes of Three Latino Males.

Outstanding New Professional:

Proposed Winner: Corey Benson, Texas State University

Mid-Level:

Proposed Winner: Molly Albert, UTA



Faculty:

Proposed Winner: Dr. Lyle McKinney, Assistant professor College of Education,
University of Houston

Caswell: Not awarded this year

VII. Vice President for Membership & Marketing – Stephanie Box

a. Membership Update

- Professional: 505 (+26)
- Student: 49 (+19)
- Institutional: 50 (no change)
- Total: 565 (45+)

b. **Rack cards** mailed out to Graduate and Doctoral Programs on 9-4-14.

c. **Volunteer recruitment decision.** Online form or webpage with open positions and contact person?

- *Option 1* : online form for volunteers
- *Option 2*: Have volunteer page and who to contact for them and when those positions are open.
- *Board agrees for option 2.* Jeff and Stephanie will work on getting that page running. **Action Item: Send volunteer positions needed for your areas to Jeff.**

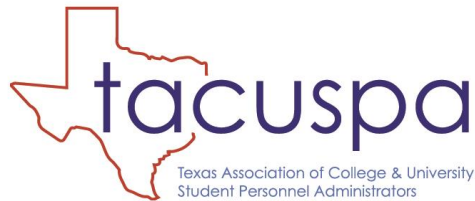
d. **Ethnicity/race categories update.** If anyone has access to NASPA categories, please send to Stephanie. **Action Item: Jeff will look into when he renews his membership. Rishi will look for an old survey he would have received.**

VIII. Vice President for Education & Professional Development – Adam Peck

- Communities of Practice Updates:** Committee is reviewing conference sessions to determine which they will sponsor as CoP.
- Scholarships & Fellowships Updates.** 22 applications received for scholarships! Four fellows have been selected and matched with mentors.
- Webinar Updates.** Drafted advertisement attached.

IX. Director of Technology – Jeff Jackson

- COSSVP Proposal.**
- Website Redesign.** Template colors are not ideal, Jeff will eventually tweak these.
- Creating Style guide for website.** Will work with Stephanie's group to create this TACUSPA Style Guide.
- WooFoo Form Builder.** Woofoo account TACUSPA has purchased is now being used. Five different users are available to add.
- Webinar Update.** 44 members and 52 guests signed up for "The Violence Against Women Act: Developing Educational Programs for Compliance" webinar.



X. Director of Research – Rishi Sriram

- a. **TACUSPA Journal Update.** Journal will be sent to board in 2-3 weeks. Journal will be sent to membership late September/early October.
- b. GEAR Awards have been selected - 3 grants (for a total of \$1000)
 - Johnny Robinson, UT Arlington
 - Christine Self, Texas Tech University
 - Christopher Barnes, Texas State University

XI. Secretary Report – Paulina Mazurek

- a. **No Report**

XII. Treasurer Report – Mark Munguia

- a. FY15 Budget Updates. Quarterly report and proposed budget attached for review. Checking account balance - 137,150.72.
- b. **Action Item: Mark will make arrangements for signatures on account be switched as needed.**
- c. **Action Item: If anyone needs any checks/credit card payments to be made for conference, please send to Mark as soon as possible.**

XIII. Approval of Reports. Alicia Huppe (Past President) moved to approve reports. Rishi Sriram (Director of Research) seconded. Reports passed unanimously.

XIV. Old Business

XV. New Business

Verbiage in operations manual regarding GEAR awards may need to be adjusted.

XVI. Adjournment. Lisa McDougle (President-Elect) moved to adjourn meeting, Alicia (Past President) seconded. John Kaulfus (President) adjourned meeting at 12:56 pm.



Budget 2014-15
(Beginning Budget).xls



Budget 2013-14
(Quarterly Report - Jul)



TACUSPA Webinar
Series 2014-15.pdf