



TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes
Friday, September 26, 2008

Members present: Alicia Huppe, John Kaulfus, Elizabeth Massengale, Thomas Moorman, Deidra Stephe, Steve Sutton, Trisha Van Duser & Elizabeth With. Guests: David Rachita.

I. Call to Order

Meeting called to order at 11:02 am.

II. Approval of Minutes

- a. Amendments include: Section III. A. "Budget approved" added after "No discussion." Add to Section IV. c. "Revision to the Constitution Article III, Section 3a approved." Change to Section VI. a. "1st part of September" to "early September". Alicia motioned to approve August 1, 2008 minutes with amendments, Deidra seconded. No discussion. Minutes approved.

III. President Report – Steve Sutton

- a. Discussion regarding postponed Fall 2008 Conference and status of the following:
 - i. Review of hotel contract: David Rachita waiting to receive document from Hotel Galvez cancelling our current contract and future available dates at Hotel Galvez.
 - ii. Postponement discussion: Options include a conference in conjunction with the UNT Law conference in April; moving the fall conference to Galveston in February and add a community service component instead of sessions/keynote speaker and have a reduced registration fee; or skip this year's fall conference and host a business meeting only in November in Austin (offer webcast) in conjunction with COSVP on either Oct. 27, Nov. 10, 14 or 17. Rather than a survey of the membership, we ask for feedback regarding the fall conference alternatives.
 - iii. Status of financial obligations: Airfare for speaker was \$712 total. David noted that the speaker would like a refund for the airfare. John will refund the airfare. Transportation costs paid so far are \$570 and David will research to determine whether or not we will be refunded.
 - iv. Refund policy: Thomas motioned to refund all registration fees already paid for the fall 2008 conference. Elizabeth M. seconded. Motion passed.
- b. Installation of new officers
 - i. Occur at the business meeting in October or November in Austin

III. Past President Report – Thomas Moorman

- a. No report.

IV. President-Elect Report – Elizabeth With



- a. Option of co-sponsoring the UNT Law conference in April in place of hosting a summer conference.

V. Vice President for Administration – Alicia Huppe

- a. Constitution has been updated and sent to Elizabeth M. to place on the website.

VI. Vice President for Membership & Marketing – Deidra Stephens

- a. No report.

VII. Director, Database Management & Technology – Elizabeth Massengale

- a. No report.

VIII. Secretary Report –Trisha VanDuser

- a. No report.

IX. Treasurer Report – John Kaulfus

- a. Financial Summary: submitted via email before the meeting.

X. New Business

XI. Old Business

XII. Next Meeting: Steve will survey the board to determine the next meeting date.

XIII. Adjournment: Meeting adjourned at 11:59am.