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**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY  
STUDENT PERSONNEL ADMINISTRATORS**

**Meeting Minutes  
Thursday, September 13, 2007**

Members present: Amanda Drum, Alicia Huppe, John Kaulfus, Thomas Moorman, Elizabeth Massengale, David Rachita, Deidra Stephens and Trisha Van Duser. Members absent: Keri Rogers and Steve Sutton.

**I. Call to Order**

Meeting called to order at 3:02pm.

**II. President Report – Thomas Moorman**

- a. Summer 07 Symposium Final Report – Budget: Final budget shows a profit of approximately \$347.
- b. Fall 07 Conference Report – November 3-6, Marriott Quorum Hotel; Addison, TX

October 11, 2007
*November 3, 2007 Addison, TX

\*On-site meeting and will begin at 1:00 -400 PM – (Confirmed Time)

**III. Past President Report – Keri Rogers**

- a. No report.

**IV. President-Elect Report – Stephen Sutton (Elizabeth With for 2007-2008)**

- a. Conference Sites for 2008
  - i. Summer 2008
  - ii. Fall 2008 Houston Area (Chair – David Rachita): Discussed hotels Galveston Hilton and Hotel Galvez. Deidra motioned that we use Hotel Galvez. Amanda seconded. No discussion/opposition. Motion passed.
  - iii. Member Assessment/needs analysis – (Strategic Plan): Thomas led the discussion of the results of the member assessment and changes/additions that can be made for next year.

**V. Vice President for Administration – Alicia Huppe**

- a. No report

**VI. Vice President for Membership & Marketing – Deidra Stephens**

- a. Deidra motioned to give the \$1000 research grant to Jennifer Edwards of Sam Houston State University for her proposal, Experiences of African-American Undergraduate Students. Alicia seconded the motion. No discussion/opposition. Motion passed.
- b. Deidra gave a deadline of October 5 for anyone needing certificates made for the fall conference.



**VII. Director, Database Management & Technology – Elizabeth Massengale**

- a. Membership Update: Currently 368 members and continuing to update the website and would like assistance if anyone knows someone knowledgeable about websites.

**VIII. Secretary Report – Trisha VanDuser**

- a. Approval of the August 9, 2007 Minutes: Deidra motioned to approve with change of one grammatical error in Section III., a. "solicite changed to solicit", Elizabeth seconded. Minutes approved unanimously.

**IX. Treasurer Report – Amanda Drum (John Kaulfus for 2007-2008)**

- a. Financial Report
  - Business Checking = \$28,364.60
  - BIA = \$32,627.32
  - CDs = \$31,634.59
  - Total = \$92,634.59
- b. Alicia motioned to amend prior motion on August 9, 2007 stating, "TACUSPA authorizes Amanda Drum to invest \$10K to a 3 year CD" to read "TACUSPA authorizes Amanda Drum to invest \$10K in a CD at Amanda Drum's discretion from the Business Investment Account". Deidra seconded the motion. No discussion/opposition. Motion passed.

X. **Old Business** – No old business.

XI. **New Business** – No old business.

**XII. Next Meeting**

- a. October 11<sup>th</sup> at 3 PM Conference Call
- b. Conference Call line: 1-888-391-2102. Pass Code: 5090417

**XIII. Adjournment:** Amanda motioned to adjourn the meeting. Deidra seconded. Meeting adjourned at 4:06pm.