

# TACUSPA Board Meeting

## AGENDA

April 21, 2004

Members present: D. Biggers, T. Moorman, K. Rogers, B. Jacobs, S. Sutton, M. Fuentes-Martin, K. Swanson

Members absent: D. Braverman, S. Benn, R. Wolaver

Guest: Rod Fluker

1. Approval of minutes – D. Biggers asked for comments. Since none were given, the minutes were approved as submitted.
2. President's report (Darlene)
  - a. Summer 04 conference – No report given.
  - b. Fall 04 conference – R. Fluker sat in for S. Benn. Several members have been added to the planning committee. The committee is currently focusing on developing marketing materials. Electronic registration materials are being developed, as well. Details are still being negotiated with the hotel. The Call for Programs is just about ready to go; the fall conference planning committee is wanting to coordinate this with the summer conference planning committee's Call for Programs.
  - c. New Professional Institute – No news to report.
3. Past President's report (Mari)
  - a. Elections – Nominations have been coming in. Three nominations each have been received for president-elect and the vice president for marketing position; one person has been nominated for the treasurer. Nominations are due this Friday, April 23. Elections will be done electronically via a web site. S. Sutton asked how we will ensure that TACUSPA members can only vote once; T. Moorman mentioned that the TACUSPA membership cards/numbers are in the U. S. mail via a postcard. M. Fuentes-Martin asked T. Moorman to send her the membership list with the membership number. It was decided that the membership numbers will be used to vote.
4. President-elect report (Bonita)
  - a. Summer Conferences – Wanda Mercer has been interacting with the NASPA regional board about the possibility of joining forces for our summer conferences in Summer '05. NASPA is very open to this collaboration. B. Jacobs recommended that she and Elizabeth With (on behalf of TACUSPA) work with Wanda and Rusty Jergens (on behalf of NASPA) in this collaboration.

- b. Fall Conference – B. Jacobs asked for feedback regarding the possibility of going to Laredo. The board was positive; Bonita will speak with Tom Corti regarding pursuing this location further.
  - c. Journal – B. Jacobs summarized the issues as they relate to the emails that have recently passed between Dr. Baier and her. D. Biggers recommended that the next issue be put on hold until an agreement can be created between TACUSPA and the Center for Higher Education. K. Swanson recommended a compromise by printing the next journal in spring, then create a more formal agreement. M. Fuentes-Martin recommended that guidelines be written into our procedures manual in order to “formalize” the arrangement. M. Fuentes-Martin suggested that the printing of the current issue be postponed so that the “blind review” occur at the summer conference. D. Biggers asked the board to consider again the need for creating a new journal. T. Moorman moved that the board choose to not print the journal in the spring or summer of 2004, and wait until for the fall until a set of expectations can be outlined; M. Fuentes-Martin seconded. The vote carried with one abstention.
5. VP for Administration (Kathrine) – Due to the lack of time, K. Swanson passed on her report until the next meeting.
  6. VP for Membership and Marketing (Rob) – No report given.
  7. Database Manager (Thomas) – T. Moorman reported that we currently have 285 members; postcards with membership numbers was sent via U.S. mail earlier this week.
  8. Treasurer (Keri) – K. Rogers explored the possibility of investing in a Certificate of Deposit instead of our current BIA. The current rate is 0.7% versus 0.4% for the BIA. It was decided to keep the BIA account. The current balances are \$27,120.33 (BIA account) and \$44,750.77 (Checking account). K. Rogers reported that \$1,000 was recently transferred from the BIA to Checking account to cover the cost of marketing efforts initiated by D. Biggers as president. K. Rogers is also exploring the possibility of acquiring Event Insurance for TACUSPA.
  9. Old business – None.
  10. New business – None.
  11. Next meeting: Wednesday, May 19 via conference call
  12. Adjournment: The meeting adjourned at 2:35 pm

*Approved by the TACUSPA Board on May 19, 2004*