

TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY  
STUDENT PERSONNEL ADMINISTRATION

February 16, 2005  
Teleconference

AGENDA

Present: D. Biggers, B. Jacobs, K. Rogers, A. Lane, T. Moorman, A. Chesser, D. Graves, S. Sutton, B. Momayezi (for T. Corti), E. With

Absent: T. Corti

1. Approval of minutes – K. Rogers made a motion, and T. Moorman seconded, that the minutes be approved as amended. The motion passed unanimously.
  
2. President's Report - Bonita Jacobs
  - a. Update on Summer Conference - Elizabeth With reported on several details related to the joint summer conference with NASPA. This included the following:
    - i. Keynoters: Frank Jullian and Gwen Dungy are confirmed; a President's panel is also planned
    - ii. A discussion ensued regarding graduate student scholarships. Elizabeth reported that the planning committee decided to not give graduate student scholarships, but suggested that TACUSPA developed its own process. S. Sutton made a motion, and D. Biggers seconded, that an internal process be planned to award graduate student scholarships, with details handled by the Scholarships Committee. The motion passed unanimously.
    - iii. Member & Nonmember rate: There will be a member and nonmember rate determined by the planning committee. Individuals that are not members of NASPA or TACUSPA will be forwarded to those respective organizations.
    - iv. Special events: There are special events being planned, such as a golf tournament on Monday, tours of local campuses, and other off site excursions.
    - v. Other details: Elizabeth offered to help make any specific arrangements needed by the TACUSPA board (e.g., meeting space, meals, etc.)
  - b. Update on Fall Conference '04 - Darlene Biggers has not had the opportunity to connect with S. Benn, the fall conference chair, to obtain the items still required by the board.

- c. Update on Fall Conference '05, 80th Anniversary - Betty Momayazi represented Tom Corti. Betty reported that the committee is guaranteeing the number of rooms with La Posada. B. Jacobs asked that the following items be developed and presented soon: budget, timeline (including a registration deadline, call for programs, etc.), and a list of speakers.
  - d. Legal Conference - Bonita Jacobs will be attending the upcoming conference.
  - e. New Professional Institute Update - Bonita Jacobs reported that Richard Nicholas is coordinating the structure of the program, with his staff assisting with the details.
3. Past President's Report - Darlene Biggers
- a. Elections – The Call for Nominations has been sent out. There is one nomination for president and two for the database manager. Frank Ureno, Jan Hillman, and Don Albrecht will serve on the elections committee.
  - b. Newsletter – No new information available.
  - c. Strategic Planning Follow-Up – D. Biggers suggested that we do some work via email or teleconference in advance of the June meeting, with a plan to dedicate a significant portion of that meeting time to this topic.
4. President-Elect Report - Keri Rogers
- a. Conference Site Selections – Keri reported that Elizabeth Wade Massengale will serve as the conference chair for the fall 2006 conference in the Farmer's Branch area. Keri is still contemplating an "institute" format and will conceptualize some ideas to present to the board at a future meeting.
  - b. New Professional Institute Co-Chair – Nothing new at this time.
5. VP for Administration - Austin Lane
- a. Legislative Committee – Austin reported that Deborah Herbert.
  - b. By-Laws Committee – Austin reported that Rusty Jergens is willing to serve as chair of this committee. Austin made a motion, and Darlene seconded, that Rusty Jergens be appointed in this position. The motion passed unanimously.
  - c. Awards & Recognition Committee – Austin recommended that Elizabeth Wade Massengale be appointed to chair this committee. Austin made a motion, and Keri seconded, that Elizabeth be appointed in this position. The motion passed unanimously.
  - d. Scholarships Committee – Austin presented 3 names of individuals that have expressed interest in this committee. Austin will follow up and report back.
  - e. Special Projects Committee – Bonita mentioned that she wants to have a committee look at our awards structure with the possibility of expanding or restructuring as necessary.
6. VP for Membership and Marketing – Deidra Graves

- a. Graduate Student Caucus/GEAR - Deidra will contact Bonita Butner to make sure Research Grant information is sent out in March.
  - b. 2-Year College Caucus – Rynn Sloan is recruiting a committee.
  - c. Private School Caucus - Still trying to recruit caucus chair and committee. Deidra will contact the list of people that Thomas gave her at the January meeting.
  - d. Professional School Caucus - Still trying to recruit caucus chair and committee. Deidra still must contact the list of people that Thomas gave her at the January meeting.
  - e. 4-Year College Caucus – Deidra referenced the report she sent earlier in the week. A few members of the board made favorable remarks about this work.
  - f. Membership Drive & Marketing Plan – Deidra thanked T. Moorman for sending the marketing plan. Pens (500) have been ordered for the legal conference.
7. Director, Database Management and Technology - Thomas Moorman
- a. Membership Update – Thomas reported that there are 125 individual memberships at this time, and 16 institutional memberships.
  - b. Web site – no new changes have been made recently.
8. Secretary - Steve Sutton
- a. Updates – Nothing new to report.
9. Treasurer - Amanda Chesser
- a. Financial Update – TACUSPA has \$27,227.40 in the checking account; the BIA has \$35,977.12 for a combined total of \$63, 204.52
  - b. Other – Amanda has billed COSSVP \$397 for their breakfast at the Fall 2004 conference. The deficit for that conference now stands at \$6,327.
10. Old business – None.
11. New business – None.
12. Next meeting – The March 16 meeting is cancelled; the next meeting is Wednesday, April 20 at 1:30 p.m.
13. Adjournment – The meeting adjourned at 2:50 p.m.

*Reviewed & Approved by the TACUSPA Board on 4-20-05*