

TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes
Monday, May 5, 2014

Members Present: John, Adam Peck, Rishi Sriram, Alicia Huppe, Elizabeth Massengale, Lisa McDougale, Stephanie Box, Mark Munguia, Paulina Mazurek, Jeff Jackson *Fellows:* Jessica Erwin and Christina Wan.

I. **Call to Order:** John Kaulfus (President) called the meeting to order at 12:04 pm.

II. **Approval of Minutes (April 7, 2014)**

Lisa McDougale (President-Elect) moved to approve April 7, 2014 meeting minutes. Adam Peck (VP for Education) seconded. Meeting minutes passed unanimously.

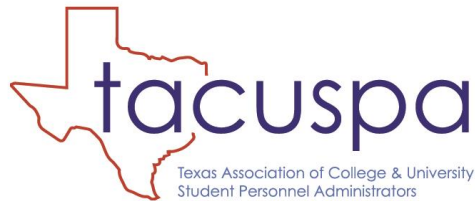
III. **President – John Kaulfus**

- **Fall 2014 Conference Update (Molly & Charlin)**
 - Location: Sheraton, Arlington, TX
 - Date: October 12-14, 2014
 - Theme: Student Affairs Leaders: Staying Ahead of the Curve
 - **Action Item: John will send budget out once ready to distribute**
 - Dallas Cowboys are playing an away game conference weekend
- **Future Board Meetings**
 - July 7
 - August 4
 - September 8
- **Quarterly reports**
 - **Due: June 15**, and September 15

IV. **President-Elect – Lisa McDougale**

- **2015 Fall Conference Update**
 - Highlights of OMNI CC agreement:
 1. Complimentary Wi-Fi in guest rooms with enrollment in OMNI select program (no cost).
 2. \$6/day parking (unlimited in and out). Alicia Huppe (Past President) motioned to accept CC OMNI hotel agreement for 2015 conference. Stephanie Box (VP for membership) seconded. Discussion: Lisa McDougale (President-Elect) will work with Mark Munguia (Treasurer) to have agreement signed. Motion passed unanimously.
- **Future Needs Assessment Update**
 - **Action Item: Lisa will make changes on assessment based on board's feedback and send out to the board a final time before sending to membership.**

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V. Past President – Alicia Huppe

- **Newsletter Updates**
 - Election information will be in this newsletter
 - Silent auction information will be in this newsletter
 - Annual Report will not go out this newsletter, until the next
- **Election Updates**
 - Election Website is ready to go up
 - Voting will remain open from the day the newsletter goes out (approx.. May 7) through a week after graduation (approx.. May 23)
- **Foundation Updates**
 - Foundation wants to do a Call for items for the 90th anniversary next year. Will work with Amanda Drum to coordinate

VI. Vice President for Administration – Elizabeth Massengale

- Seeking nominations for awards
- Updates made on operations manual (membership and credit card; see February and March 2014 minutes for motion)

VII. Vice President for Membership & Marketing – Stephanie Box

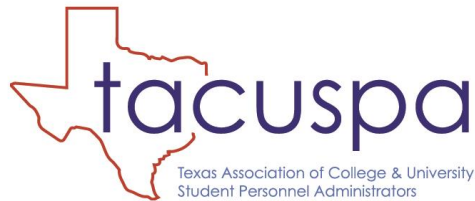
- **2014 Membership Updates**
 - 42 institutional members (382 membership slots)
 - Total membership: 469 total

VIII. Vice President for Education & Professional Development – Adam Peck

- **Communities of Practice Updates**
 - Considering changing leadership
- **Scholarships & Fellowships Updates**
 - All ready. End of week – scholarship info will go out
- **In the works**
 - Beginning next year, TACUSPA will acknowledge members who have participated in multiple webinars and offer some kind of certificate. Possibility to implement this year

IX. Director of Technology – Jeff Jackson

- **COSS/VP Support Discussion**
 - Last two webinars will be up on website soon
 - Election email feedback assessment email should go out to membership with some space in between
 - Action Item: Jeff will talk to Wild Apricot on logistics of transitioning COSS/VP site into TACUSPA site



- X. Director of Research – Rishi Sriram**
 - **TACUSPA Journal Update**
 - Action Item: Rishi will work with Jeff to send out Call for journal articles
- XI. Secretary Report – Paulina Mazurek**
 - Action Item: Paulina will continue to update tangible and electronic archives
- XII. Treasurer Report – Mark Munguia**
 - TACUSPA Credit Card received
 - Request for Payment has been updated to include credit card information
- XIII. Approval of Reports.** Alicia Huppe (Past President) moved to approve reports. Lisa McDougale (President Elect) seconded. Reports passed unanimously.
- XIV. Old Business**
- XV. New Business**
 - Action Items: Board should send Alicia any ideas for a 90th anniversary giveaway (with ticket purchase)
- XVI. Adjournment.** Adam Peck (VP for Education) moved to adjourn meeting, Stephanie Box (VP for Membership) seconded. John Kaulfus (President) adjourned meeting at 12:39 pm.