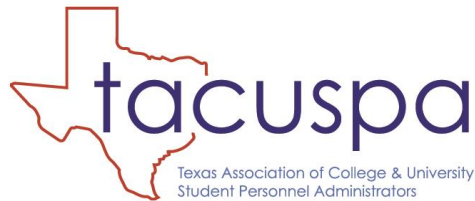


TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes Sunday, March 1, 2015

Meeting held on-site at Omni Hotel Corpus Christi, 12pm

- I. **Call to Order.** Lisa McDougle (President) called meeting to order at 12:02 pm.
- II. **Approval of Minutes (February 2015)**
Adam Peck (President-Elect) moved to approve February meeting minutes. Brandon Griggs (VP for Education) seconded. Meeting minutes passed unanimously.
- III. **President – Lisa McDougle**
 - **Fall 2015 Conference Update – Corey Benson**
 - **Conference budget**
 - Increased by \$4000 to account for ½ of 90th celebration.
 - Decreased revenue/sponsorships goal is \$10,000. (Not counting income).
 - Decreased # of participants from 300 to 260 goal.
 - **Registration.** Will go live May 15th for conference registration and May 1st for program proposals.
 - **Speakers.** Dr. Mark Lammont Hill is confirmed; looking for second speaker, preferably female. Suggestions: Lisa Lang, Soledad O'Brian, Jennifer Wahler, Kati Keostner, Julissa Arce, Claire McCaskill, Maggie de la Teja, Eileen Hulme.
 - **Possible Mentoring speed dating activity**
 - **Food selections.** Boxed Lunches for NPI, Steak for 1st night, chicken for business lunch.
 - **Action Item: Lisa Perez will look into having a first-timers orientation at the conference.**
 - **90th Anniversary update**
 - Working on hosting the president's reception at the Texas State Aquarium.
 - Will present lapel pins to past presidents.
 - TACUSPA Trivia activity in the works.
 - John moved to move \$10000 from checking into Lisa's president's item. Adam seconded. Passed unanimously.
 - **Higher Education Law Conference**
 - March 30-31, 2015
 - Conference Chair: Dan Moore
 - Lisa moved to allow Dan Moore to host TACUSPA dinner at conference. John seconded. Motion passed unanimously. Action Item: Mark will work with Dan to see about using the credit card.
 - **Future Board Meetings:** April 6, May 4, June 1, August 3, September 14.



- **Quarterly reports due March 15**, June 15, September 15.

IV. **President-Elect – Adam Peck**

- **2016 Fall Conference Facilities Update**
 - ATT conference center booked for conference site. Lisa, John, and Molly A. are reviewing the contract. Ballroom holds 300; will budget for 250 but aim for 300. There is potential to utilize the campus during conference.
 - Will encourage members to come out Saturday night (hope help with golf tournament and other social opportunities).
 - Possibility of using hotel atrium for president's reception.
 - Activities being considered: tours of student activities center, Blanton museum of art, Bullock museum, run/walk on campus.
 - Theme possibility: Telling our story....how student affairs can demonstrate its impact.
- **2016 Fall Conference Volunteers Update**

A lot of interest came back on joining conference committee. Action item: Will contact members who expressed interested that we don't know.
- **Email vote 3-13-15. Adam Peck (President-Elect) motioned to agree on the terms with the AT&T Center at UT Austin to host the 2016 TACUSPA conference. John Kaulfus (Past-President) seconded. Motion passed unanimously.**

V. **Past President – John Kaulfus**

- **Newsletter Update – Next Newsletter April 1.** Will include candidate info, bios, and platforms. Submissions due March 16.
- **Review of Officer Nominations and Election Timeline**
 - *Running for President:* Jay Lambert (UHV), Jeff Jackson (UTHSCSA), Mayra Hernandez (TAMUI), Marlon Anderson (ACC/Northeast Lakeview), Lisa Nagy (UTA).
 - *Running for VP of Administration:* Charlin Jones (UTSA), Paul York (TAMUCT), Molly Albart (UTA).
 - *Running for Secretary:* Gene Fitch (UTD), Kristy Vienne (SHSU), Paulina Mazurek (UIW), Lisa Perez (TAMUCC).
 - *Running for Director of Technology:* Corey Benson (UTA), Christine Self (TTU).
 - *Director of Research* (Dakota Doman (UHV), Teresa Simpson (Lamar).
 - There are inconsistencies in the bylaws/operations manual regarding the election process. Lisa McDougle says to go by the bylaws. **Action item: Board needs to review the election process and document accordingly throughout documents.**
- **Caswell Award Update**

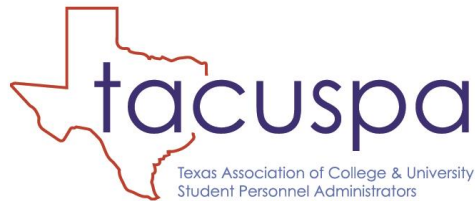
Committee: Gage Paine, Thomas Mooreman, and Wanda Mercer.

VI. **Vice President for Administration – Elizabeth Massengale**

- **Policy and Procedures manual**

Action item: Send feedback to Elizabeth. Considering ad hoc committee to look at documents again.

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- Working with Michelle Lopez on annual awards process.

VII. Vice President for Membership & Marketing – Stephanie Box

- **Membership Update**
 - # of institutional campuses – 28
 - # of members from institutional campuses - 303
 - # of student members - 15
 - 318 total not including individual professional
 - **Action Item: Push to get members to renew by April 1 so they can vote in the election.**
 - Emailed contacts on graduate contact list to get more members.
 - Website reflects that student membership = fulltime student (not full time professional).
- **John Kaulfus moved to add job description to VP M&M stating that anything that includes TACUSPA logo should be approved by VP for Membership & Marketing.**
- **Action Item: Board needs to review how this process is defined in the operations manual and update job description.**

VIII. Vice President for Education & Professional Development – Brandon Griggs

- **Educational Conference Sessions**
 - What is the purpose of the TACUSPA conference? Professional development, networking, professional advocacy (core values).
 - Will coordinate “Power hour” sessions for conference in order to create more engagement.
- **Law conference.** Nine applications received for scholarship.
- **Communities of Practice update.** Will have to take back ownership of CoPs (previous coordinators have been hard to reach).

IX. Director of Technology – Jeff Jackson

- **Website Analytics (one year tracking)**
 - 49,000+ to the site (34,000 unique users).
 - Home page most popular followed by job site and conference info.
- **Webinars.** Registration now online. **Action item: Board should review on doing a certificate for attending x amount of webinars.**
- **TACUSPA Web support for COSSVP**
 - COSSVP approved proposal. Jeff will set up their site, they will maintain.
 - TxDos would also like to be able to access wild apricot.

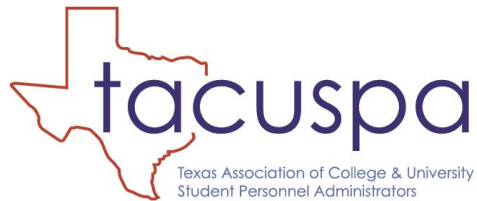
X. Director of Research – Rishi Sriram

- No report

XI. Secretary Report – Paulina Mazurek

- **Action Item: Paulina will look into a usable archival system for TACUSPA and Google apps (free for nonprofit) to create organization emails and access Google drive.**
- **Action item: Look into renting a scanner in Austin for April 14-17 archive trip.**

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XII. Treasurer Report – Mark Munguia

- **Financial Quarterly Report** – attached.

XIII. Approval of Reports

Brandon Griggs (VP of Education) moved to approve reports. Jeff Jackson (Director of Technology) seconded. Reports passed unanimously.

XIV. Old Business

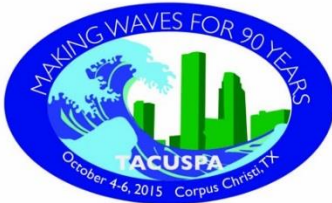
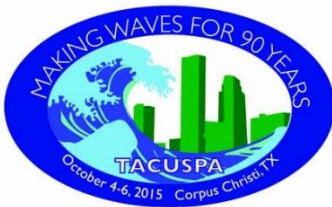
XV. New Business

- Podcasts. Jeff and Brandon will discuss possibility of building podcasts.

XVI. Adjournment

Lisa McDougle (President) adjourned meeting at 2:07 pm

Supporting Documents



Quarterly Report
(Dec 1, 2014 - Feb 28,



TACuspa2.pdf



Acrobat Document