

TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY STUDENT PERSONNEL ADMINISTRATORS

Meeting Minutes Monday, April 6, 2015

Members Present: **Officers:** Paulina Mazurek, Brandon Griggs, Elizabeth Massengale, John Kaulfus, Mark Munguia, Lisa McDougle, Stephanie Box; **Chairs-**Deidra Stephens, and Corey Benson. **Fellows:** Stephany Lopez.

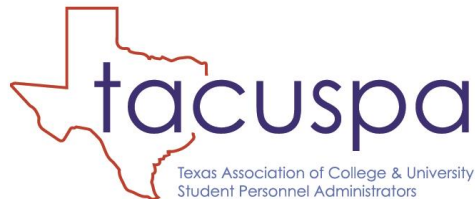
I. **Call to Order.** Lisa McDougle (President) called the meeting to order at 12:02 pm.

II. **Approval of Minutes (March 1, 2015)**

Lisa McDougle (President) moved to approve March meeting minutes. John Kaulfus (Past President) seconded. Meeting minutes passed unanimously.

III. **President – Lisa McDougle**

- **Fall 2015 Conference Update – Lisa Perez and Corey Benson**
 - Working with CC visitor's bureau to secure 2nd keynote.
 - Call for programs and will go live on April 15; registration will open May.
 - Association for Student Conduct Administrators (ASCA) would like to have a meeting; conduct track; power sessions.
 - Linda Waller, Executive Director of ASCA will serve as 3rd keynote speaker.
Action Item: Corey will resubmit a proposal for these expenses; these individuals would register for TACUSPA conference.
- **90th Anniversary Celebration Update**
 - Coordinated with Past Presidents/Caswell.
 - **Action Item: Amanda Drum will move forward on ordering coasters.**
 - Submitted article to the newsletter about 90th celebration.
 - Trip to archives April 14 – 17.
- **Foundation Bylaws and Operations Manual – Deidra Stephens**
 - Solid draft of foundation operations manual is complete; will go to foundations board.
 - TACUSPA board agreed that the foundation ops manual should be separate from TACUSPA ops manual.
- **Strategic Planning Update**
 - Information included in newsletter. Will do webinar (April 30) to allow members to ask questions. Feedback will be reviewed and document will be finalized.
 - Anyone who has area of responsibility will move forward.
 - **Action item: Lisa McDougle will send a blurb to Brandon for webinar promotion.**
- **Future Board Meetings:** May 4, June 1, August 3, September 14.
- **Quarterly reports** due June 15 and September 15.



IV. **President-Elect – Adam Peck**

- **2016 Fall Conference Hotel Update**
- **2016 Fall Conference Speakers**
- **NASPA Region III**
 - Was asked to serve as Texas rep; has accepted.
 - NASPA Texas is NOT going to move forward.

V. **Past President – John Kaulfus**

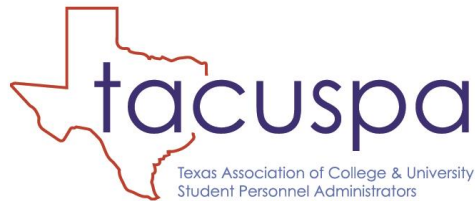
- **Election Update**
 - Full slate; one nominee dropped
 - 5 candidates – pres; 3 for vp admin; 3 secretary; 2 technology; 2 research.
 - Newsletter with platforms and bios will go out today.
 - Voting will begin next Monday April 13 – April 22.
 - Winners notified April 23/24.
 - Results to be made public on April 27.
- **Caswell Update**
 - John will work with Caswell group to determine if there will be a winner. Nominations will be reviewed and see if any of the submitted names merit award.

VI. **Vice President for Administration – Elizabeth Massengale**

- **Policy and Procedures updates**
Action Item: Elizabeth will continue to get clean up document; newest version on web.
- **Awards Updates**
 - Michelle Lopez working on awards (timeline etc.).
 - Should be ready to go out in about a month.

VII. **Vice President for Membership & Marketing – Stephanie Box**

- **Membership Update**
 - # of Institutional campuses – 41 (14 away from total last year!)
 - # of Institutional members - 402
 - Individual renewals are steady.
- **Sent related operations manual updates to Elizabeth Massengale.**
- **TACUSPA Officer Changes for 2016 (refer to attachment below)**
 - Everyone agrees newsletter should move to marketing (away from past president).
 - Everyone agrees that a marketing position should be appointed for this coming year and then begin their term in 2017 (separate from membership cycle).
 - Volunteers will fall under membership; individual officers would still appoint chairs but then volunteer coordinator will help members connect with those areas for volunteer opportunities.
 - **Action Item: These items will be voted on at next meeting.**



VIII. Vice President for Education & Professional Development – Brandon Griggs

- No report

IX. Director of Technology – Jeff Jackson

- **Job board update**
 - Has created form to submit job board
 - 17 new postings in last 3 weeks

X. Director of Research – Rishi Sriram

- **No report**

XI. Secretary Report – Paulina Mazurek

- **Archival system.** Will continue to research.
- **Scanner rental.** Working with companies to rent scanner *[updated: April 7 – too pricy]*.

XII. Treasurer Report – Mark Munguia

- **Financial Report.** Checking balance as of today \$120,996.72.

XIII. Approval of Reports

Stephanie Box (VP for Membership & Marketing) moved to approve reports. John Kaulfus (Past President) seconded. Reports passed unanimously.

XIV. Old Business

XV. New Business

XVI. Adjournment

Lisa McDougle (President) adjourned meeting at 12:48 pm.



TACUSPA Officer
Changes 2016.docx