**TEXAS ASSOCIATION OF COLLEGE & UNIVERSITY**

**STUDENT PERSONNEL ADMINISTRATORS**

**Minutes**

**Monday, July 1, 2013**

**Members Present:** Adam Peck, John Kaulfus, Alicia Huppe, David Rachita, Molly Albart, Charlin Jones, Deidra Stephens, Jeff Jackson, Stephanie Box, Hope Garcia, Paulina Mazurek, Mark Mungia, Andy Axom, Lisa Nagy and Dan Moore.

1. Call to Order **––** 1:33 pm
2. Approval of May 7, 2013 Minutes. Deidra moved to approve the May 7 minutes. John seconded. Motion passed unanimously.
3. President – Alicia Huppe
	1. **Fall Conference update: David Rachita**
		1. Keynotes contracts and sessions. All keynotes are ready and have agreed to workshops. Preconference will be limited to 64 seats.
			1. Action: Reserve 4 seats for Dr. Tinto’s Pre-conference for Fellows
		2. Call for Programs. Deadline was 6/28/13. As of 6/27/13 there was 30 proposals
		3. Golf Tournament 10/12/13 10 am – 2 pm:
			1. Marmon Mok title sponsoring.
			2. Sienna Plantation Golf Club confirmed.
			3. Website is updated.
			4. Goody bag and lunch included.
			5. Mark stated that Daniel Vasquez (Texas State) has agreed to serve as the 2014 golf tournament chair since Mark will be on the Board
		4. Sponsorships
			1. Campus Labs doing some assessment of conference
			2. Public Identity will do name badge holders
			3. College Board will not sponsor this year
		5. New additions: Jog & See (running coach from U of H will lead), Interfaith Service, Zumba
		6. NPI—Standard practice has been that previous New Professional award winner would help with the next year’s institute
		7. Other.
			1. Conference website is up-to-date and conference registration open
			2. President’s reception will be held in atrium with salsa dancers being considered for entertainment
	2. **COSSVP Retreat: TACUSPA Updates to share**
		1. Retreat in 3 weeks. Alicia will give conference and organizational update as well as announcing the Caswell recipient. Action: Any other updates for COSSVP should be sent to Alicia.
	3. **Contacted by Office of Attorney General of Texas:** Issued no opinion in matter presented to TACUSPA
4. President-Elect – John Kaulfus
	1. **2014 Conference working theme**: “Student affairs leaders: Staying ahead of the curve.”
	2. **Speaker Ideas/Fee discussion**
		1. Board supports moving forward with negotiations of booking Tom Rath (Founder of Strengths Quest) as keynote for 2014 conference.
		2. Current fee to book is $20,000; in discussion for options.
		3. Rath has new book “Eat, sleep, move” coming out in October.
5. Past President – Deidra Graves Stephens
	1. **Caswell Award update**
		1. Committee in deliberation for winner. Five nominees include:
			1. Keith Lamb
			2. Sandi Osters
			3. Minita Ramirez
			4. Keri Rogers
			5. Elizabeth With
		2. All award nominees will be acknowledged at opening dinner.
	2. **Newsletter update**
		1. Newsletter will go out this week; next one scheduled for August
6. Vice President for Administration – Heather Snow
	1. **Outstanding New Professional:** Ryan Thompson, Texas A&M University-Central Texas
	2. **Mid-Level:** Jan McKinney, University of Texas San Antonio
	3. **Dissertation of the Year:** Dr. Michelle Lopez, Texas State (Degree conferred from Texas A&M University):  Latina Administrators’ Ways of Leadership: Preparando Chicanas
	4. **Faculty Member:**  Dr. Rishi Sriram, Baylor University
7. Vice President for Membership & Marketing – Stephanie Box
	1. **Emeritus Membership level**
		1. Requirements: Retired Higher Education professional
		2. Cost: $50 one-time fee (will pay membership level for conference registrations)
		3. Deidra motioned to adopt emeritus membership level for TACUSPA. John seconded. Motion passed unanimously.
	2. **Purging inactive members from listserv.** 75-100 will be removed, 600 on database.
	3. **Discussion on separating marketing and membership:** should there be new board positions or directors reporting to VP? After discussion of concerns, Stephanie will find a student to hire to do data entry for membership for now. Proposal would need to go to membership for vote in April in order to amend the constitution.
8. Vice President for Education & Professional Development – Adam Peck
	1. **TACUSPA Fellows:** Four applications received so far; will do another push in August
	2. **Community of Practice:** CoPs beginning to post on website. Will begin marketing CoPs further in August.
	3. **Dr. Steve Westbrook Webinar:** July 10, 1pm. Will talk legislative issues. 59 people have signed up.
	4. **Interfaith Service** – Spiritualty CoP
9. Director of Technology – Hope Garcia
	1. **COSSVP use of site for listserv and document repository**
		1. Hope can give access to those necessary
		2. Will work with Stephanie to purge names
	2. Discussion of CoP’s wanting separate listservs
10. Director of Research – Rishi Sriram—written report submitted
	1. **Journal**
		1. Hosting monthly editorial board meetings
		2. Authors identified for each section of journal
		3. Drafts of some sections already in for review
		4. Dr. Tinto invited to write short piece for journal
11. Secretary Report – Paulina Mazurek – No Report
12. Treasurer Report – Lisa Nagy
	1. Action: End of May quarterly report will be emailed to board tomorrow.
	2. Discussion of needing to add John and Mark on bank signature cards

1. Approval of Reports. Deidra moved to approve all reports, John seconded.
2. Old Business
3. New Business
	1. TACUSPA owes $24 for archives. Will come out of secretary budget.
	2. Reminder to turn in Silent Auction items for Foundation.
4. Adjournment. Deidra moves to adjourn meeting, John seconded. Meeting adjourned at 2:41pm.